

TO: **ALL ARCHITECTS/ENGINEERS OF RECORD**

FROM: Russ Katherman, Administrator
Architecture & Engineering Division
1520 East Sixth Avenue, Rm 3
P O Box 200103
Helena MT 59620-0103

DATE: March 28, 2024

RE: **REQUEST FOR QUALIFICATIONS**

Firms interested in being considered for an interview must follow these procedures:

- Submit a Form 115 through the State's eMACS system, list the bundle numbers on the Form 115 your firm is submitting on, <https://solutions.sciquest.com/apps/Router/SupplierLogin?CustOrg=StateOfMontana>. Information in addition to the 115 is acceptable.
- Submissions must be submitted no later than **2:00 p.m. on Thursday, April 25, 2024**
- Submissions received after the deadline may result in rejection.
- The procedure for selection will be in accordance with 18-8-204 MCA.
- The names of three (3) qualified firms will be submitted to the Dept. of Administration Director, who will appoint one firm for a project bundle in accordance with 18-2-112 MCA.

The State of Montana makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the application and selection process or that may interfere with an applicant's ability to perform the essential duties of the job. In order for the State to make such accommodations, applicants must make known any needed accommodation to the individual project managers or agency contacts listed. Persons using TDD may call the Montana Relay Service at 711.

REQUEST FOR QUALIFICATIONS (RFQ) FOR A/E SERVICES BUNDLED PROJECTS FOR MONTANA UNIVERSITY SYSTEM

A/E #'s – Assigned after appointment

RANGE OF PROJECT BUDGETS/BUNDLE: \$200,000 - \$37,000,000

The Architecture & Engineering Division is accepting qualifications for architectural and engineering services for the following prioritized bundles of projects. Due to the unprecedented number of projects appropriated during the 68th Legislative Session, individual projects have been bundled together and organized by waves to minimize the impact on the design and construction industry. In this RFQ you will find the bundles are for the campuses of the Montana University System with individual project budgets ranging from \$200,000 - \$37,000,000 within the bundles. Firms that respond to this RFQ are to have relevant experience and expertise with similar projects, be able to work on multiple projects concurrently, and have strong organizational and project scheduling skills. Detailed project descriptions and locations for each project can be reviewed in this link, [Long-Range Building Program 2024-2025 \(mt.gov\)](https://mt.gov), and additional information if applicable as part of the bundle.

Bundle Descriptions for Third Wave:

University of Montana Bundle #28

- CD-25 Clapp Building Renovation – Project Budget: \$37,000,000

Montana Tech Bundle #37

- MR-26 Electrical Distribution Multiple Buildings- Project Budget \$650,000
- MR-37 Restroom Renovations - Project Budget \$1,200,000
- MR-40 Masonry Repairs (Plaster, Tuckpointing & Flat) – Project Budget \$455,000
- CD-28 Engineering Hall Full Interior Renovations - Project Budget \$8,000,000
- CD-29 Main Hall Remodel and Renovation - Project Budget \$30,000,000
- No MR or CD Prospector Hall Elevator Replacement – Planning & Design only

Montana's Agricultural & Experiment Station (MAES) Bundle #39

- MR-49 Lambing Barn Renovation & Safety Upgrades - Project Budget: \$200,000
- MR-53 BART Demolition Project – Project Budget \$400,000
- CD-30 BART Life Safety & Programmatic Improvements – Project Budget \$10,000,000

Submittal & Selection Process (Ref: MCA 18-2-112):

Firm shall submit their Statement of Qualifications (Form 115) for each bundle of projects. In other words, if you are interested in each of the 3 bundles, you will be submitting 3 responses each tailored for a specific bundle. If you are interested in one of the bundles, you will submit 1 response. At the discretion of the Department, projects may be added or removed from a bundle.

Following in-person interviews for each bundle, a list of 3 firms will be submitted to A&E with an appointment made by the Director of the Dept. of Administration.

Qualifications submittals are due through eMACS on the time and date shown in the eMACS System.

Preliminary Schedule:

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| • Short-listing of firms for interviews: | 4-6 weeks of submission |
| • Possible tour of projects for short-listed firms only: | as applicable |
| • In person Interviews: | within 4 weeks of short-listing |
| • Selection of Firm: | 2-3 weeks of interviews |
| • Kickoff Meeting: | within 6-8 weeks of selection |
| • Planning & Design: | varies per bundle |
| • Bidding & Construction: | varies per bundle |

Construction Execution:

At the discretion of the Department, projects within bundles may be bid together or individually and may be executed as design-bid-build projects or by alternative delivery method (General Contractor/Construction Manager).

Additional Bundle Documentation and Contact Information:

University of Montana Bundle #28

- Contact: Russ Katherman, A&E Div., (406)-444-3332, rkatherman@mt.gov
- No additional project documentation, refer to link above.

Montana Tech Bundle #37

- Contact: Paul Blumenthal, AE Div., (406)-444-3333, pblumenthal@mt.gov
- No additional project documentation, refer to link above.

Montana's Agricultural & Experiment Station (MAES) Bundle #39

- Contact: Nick Franz, A& E Div., (406) 594-2957, Nicholas.Franz@mt.gov
- No additional project documentation, refer to link above.