

TO: **ALL ARCHITECTS/ENGINEERS OF RECORD**

FROM: Russ Katherman, Administrator  
Architecture & Engineering Division  
1520 East Sixth Avenue  
P O Box 200103  
Helena MT 59620-0103

DATE: December 12, 2025

RE: **REQUEST FOR QUALIFICATIONS**

Firms interested in being considered for an interview for project on the attached pages must follow these procedures:

- Submit Form 115 through the State's eMACS system, <https://solutions.scquest.com/apps/Router/SupplierLogin?CustOrg=StateOfMontana>. Information in addition to the 115 is acceptable.
- Submissions must be submitted no later than **2:00 p.m. on Thursday, January 15, 2026**
- Submissions received after the deadline may result in rejection.
- The procedure for selection will be in accordance with 18-8-204 MCA.

Firms selected for an interview:

- Will be given project-specific initial information, interview topics/questions, and the interview schedule.
- Will be asked to present their credentials before an interview committee. The committee will then submit the names of three (3) qualified firms to the Dept. of Administration Director, who will appoint one firm for each project in accordance with 18-2-112 MCA.

*The State of Montana makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the application and selection process or that may interfere with an applicant's ability to perform the essential duties of the job. In order for the State to make such accommodations, applicants must make known any needed accommodation to the individual project managers or agency contacts listed. Persons using TDD may call the Montana Relay Service at 1-800-253-4091.*

NATIONAL GUARD VEHICLE MAINTENANCE SHOP  
BILLINGS, MT  
MONTANA DEPARTMENT OF MILITARY AFFAIRS PN #300259  
100% DESIGN ONLY  
CURRENT PROJECT FUNDING \$5,333,000

## PROJECT SCOPE

The National Guard Vehicle Maintenance Shop (VMS) is anticipated to be a Fiscal Year 2028 construction project to support the Montana Army National Guard (MTARNG) in Billings, Montana. The proposed facility will help to meet the operational demand and improve readiness for the MTARNG units supported by the facility.

To construct a 42,308 SQFT VMS that supports individual and collective training, administrative, automation and communications, and logistical requirements for the MTARNG. This facility will be built on land owned by the State of Montana, known as the Billings Campus in Billings, MT. (Current Mission). The facility will meet Industry Standards as well as all local, State, and Federal building codes. Construction will include all utility services, information systems, fire detection and alarm systems, roads, walks, curbs, gutters, storm drainage, parking areas and site improvements. Facilities will be designed to a minimum life of 50 years in accordance with DoD's Unified Facilities Code (UFC 1-200-02) including energy efficiencies, building envelope and integrated building systems performance as per ASA(IE&E) Sustainable Design and Development Policy updated 2017. Antiterrorism measures in accordance with the DoD Minimum Antiterrorism for building standards will be provided. The design of the facilities will follow the principles of LEED with a Silver rating requirement.

The VMS will be situated to facilitate minimal utility runs, avoid floodplains and to connect to existing access.

Flexible pavement will be used for Privately Owned Vehicle (POV) parking and access roads.

## TOTAL PROJECT COST ESTIMATE

The project is anticipated to be funded at \$49.2M.

The 69<sup>th</sup> Legislature authorized \$20,000,000 in spending authority, which will cover the cost of design. A request to utilize future federal funds for construction for a total estimated project cost of \$49.2M shall be submitted through the Long-Range Building Program for consideration in the upcoming 70th legislative session.

The federal government has committed to design funds currently. Timing of construction funding is TBD. This project is funded in whole or in part by funds received from the Federal Government, and the contract award is wholly contingent on the state's appropriation authority for the federal funds and actual receipt of the federal funds.

## PROJECT SCHEDULE

The following project schedule is anticipated:

- a. Start design in MAR of 2026. A 35% approved design must be achieved by AUG of 2026.
- b. Complete design needs to be complete NLT AUG 2027.

**The A&E Division will delegate contracting and project management to DMA after appointment of the consultant**

**For more information contact DMA Project Manager Tanner Erickson at (406) 324-3095 [tanner.a.erickson2.nfg@army.mil](mailto:tanner.a.erickson2.nfg@army.mil) or DMA-D&PM Branch Manager Kevin Turchin at (406) 324-3111 [kevin.l.turchin.nfg@army.mil](mailto:kevin.l.turchin.nfg@army.mil)**